

MINUTES OF MEETING: May 14,2013

Meeting called to order at 7:00 p.m. by Chairman Michael Allen

ROLL CALL:

PRESENT:

Commissioner Michael Allen	Commissioner Sharon Remillard
Commissioner Daniel Adamski	Tax Collector David Almond
Commissioner Anthony Leone	Attorney Louis DeSimone
Chief Richard Andrews	Deputy Chief Robert Valentine
Treasurer Raymond Neves	

Absent: Commissioner Michael Napolitano

APPROVAL OF MINUTES:

Motion to approve the Minutes of the April 9, 2013 Meeting made by Commissioner Leone, seconded by Commissioner Adamski. Motion passed by vote of 4-0.

APPROVAL OF BILLS:

The month's Bills have been reviewed by the Commissioners. There being no questions, Commissioner Remillard made a Motion to approve the bills for payment, seconded by Commissioner Adamski.

Motion passed by vote of 4-0.

TAX COLLECTOR'S REPORT:

Taxes collected for the period April 10, 2013 through May 14, 2013 \$8,364.09 Taxes collected November 1, 2012 through May 14, 2013 \$968,939.02. Commissioner Adamski made a Motion to approve the Tax Collector's Report, seconded by Commissioner Remillard. Motion passed 4-0.

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TREASURER'S REPORT:

Balance of accounts as of April 30, 2013 \$831,821.12 with Register Balance for the same period \$823,629.76. Profit & Loss Budget vs. Actual through May 14, 2013 was reviewed. Collections are ahead of projection. Copies of the 2011 Compilation Report by Braver PC were distributed to the Commissioners. Chairman Allen complimented the Treasurer on having timely monthly reports for the Commissioners.

Motion to accept the Treasurer's report and the Compilation Report made by Commissioner Leone seconded by Commissioner Remillard. Motion passed 4-0.

CHIEF'S REPORT:

Total calls for the month of April were 64 with 48 in District and 16 Mutual Aid. Total training hours for the month were 237 with YTD hours 742.

S-21 Light Tower still out for repair, E-24 and L-20 underwent yearly maintenance. Motor for cab lift on S-21 needs repair. All 5" hose has been replaced with 4" hose. 5" hose was 22 years old and 4" hose is easier to maneuver and provides ample water supply with town water system.

Discussion ensued regarding possible relocation of sleeping quarters. Present location is in dayroom and is temporary. It does not meet NFPA standard for sleeping areas. New sleeping area would be in compliance with all standards and codes. The Chief has some rough cost estimates. Next step is to hire Architect to determine if a second story can be added over present training room. Funds for this project to come from budget surplus. Commissioner Leone recommended Mr. John Hironian as an architect to contact on this project. Motion to proceed with obtaining quotes from an architect on project made by Commissioner Leone, seconded by Commissioner

Adamski. Motion passed 4-0.

Motion to accept the Chief's Report made by Commissioner Remillard, seconded by Commissioner Adamski. Motion passed 4-0.

COMMITTEE REPORTS:

None.

OLD BUSINESS;

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Commissioner Napolitano was to contact Braver PC regarding the 2012 Audit. Attorney DeSimone will contact Bob Civetti on this project.

NEW BUSINESS:

Discussion ensued regarding potential change to tax payment schedule from Annually to Semi-Annually. It was suggested that the administrative fee be included in the proposed Resolution and that a fixed minimum payment be established. The Treasurer was requested to examine the monthly payment schedule to determine if

this change would be feasible. This topic was tabled for further discussion and a decision will be made prior to the October Annual Meeting as to whether this will be proposed to the membership at that meeting.

Commissioner Leone made a Motion to ratify the sale of the 1999 pickup truck for the amount of \$2900, seconded by Commissioner Remillard. Motion passed 4-0.

The Clerk suggested the purchase of a signature stamp of the Treasurer so that checks can be mailed immediately following approval by the Commissioners at the Monthly Meeting. It was also recommended that the Vice Chairman be made an authorized check signer as well as the Treasurer and Chairman. This change would require a change to the By-Laws according to Mr. DeSimone. Matter tabled to next month's meeting.

GOOD AND WELFARE:

Correspondence: None

Public Comment:

Chairman Allen stepped down to make a public comment and give a vote of thanks for the Clerk for the job she is doing.

There being no need for Executive Session, Commissioner Leone made a Motion to adjourn the Meeting, seconded by Commissioner Adamski. Motion passed 4-0.

Meeting adjourned at 7:32 p.m.

Lois E. Moore

District Clerk